

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

Admn./3(1070)/2014

13.09.2019

Walk-in Interview

Indian Institute of Public Administration desires to engage suitable person for the post of Research Associate (01 post) on contractual basis in the project on **Digital India project for "Awareness and skill Development Program for District Level SC/ST officials through State ATIs"**, as per details stated below:

S. No.	Post	Qualifications and Experience
1.	Research Associate (01 post)	<p>Qualifications: MBA/MCA or PG Diploma (STEM/Design) with minimum 03 years of relevant experience.</p> <p>Job Profile: To undertake designing of training handbook development for Ministry of Electronics and Information Technology (MeitY), Government of India (GoI) as well as pictorial representation of data.</p> <p>Expected Traits/Skills:-</p> <ol style="list-style-type: none">1. Presentation Skills esp in creating Info graphic based presentations2. Analytical Skill (preferably proficiency in Excel)3. Flair to harness Social Media for professional augmentation. <p>Desirable:-</p> <ol style="list-style-type: none">1. Willing to work passionately for more than 8 hours a day for 6 days a week to cope up with the deadlines.2. Should have his/her own laptop3. Team spirit <p>Duration: Three months initially which may be extended depending upon need and performance.</p> <p>Consolidated Remuneration: Rs.20,000/- p.m. to Rs.22,000/- p.m. (negotiable, depending on experience/qualifications).</p>

Interested candidates, who fulfill the above criteria, **may walk in for the interview** in Room No.18 at Indian Institute of Public Administration, I.P. Estate, Ring Road, New Delhi alongwith the original educational and experience documents and updated CVs by **10:00 A.M. sharp on 20th September, 2019**. Candidates reaching the venue after the scheduled time **shall not** be entertained under any condition. No T.A/D.A. will be paid for attending the interview.



(O.P. Chawla)
Dy. Registrar (F&A)