INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
I.P. ESTATE, RING ROAD, NEW DELHI – 110002
https://www.iipa.org.in/cms/public/

Date: 06.11.2026

VACANCY CIRCULAR/WALK-IN-INTERVIEW

The Indian Institute of Public Administration invites applications from eligible candidates for filling up 01 (One) post of Graphic Designer in the Publication Section of the institute on a purely short-term/contractual basis.

Name of Position	**Graphic Designer**
No. of Posts:	01
Duration of contract:	3 month (extendable based on performance)
Age Limit:	Candidates should be below 35 years of age as on the date of advertisement.
Education Qualification:	• Graduation from any recognised university or Bachelor's Degree in Fine Arts (BFA) or Bachelor's Degree in Design (B.Des). • Very good knowledge of Adobe Creative Cloud apps like Adobe Photoshop, Adobe Illustrator and Adobe in Design.
Experience:	Essential • Minimum 5 years of experience in Graphic Designing, preferably in any Government organization/PSU • Experience in handling and creation of Social Media contents and platforms. Desirable: • Strong communication skills with good command over English and Hindi • Have worked in the field of Arts & Crafts.
Work Profile	Will be responsible for all design related work of the institute. Designing of brochures, books, reports, newsletter, magazines, banners, standees, backdrops, info graphics, letter heads, visiting cards, stamps, social media contents etc. and has to perform other duties as and when required.
Consolidated Remuneration (per month)	Rs. 40,000/- p.m. (all inclusive)

General Conditions:

1. The above positions are purely contractual and temporary in nature.
2. The Institute reserves the right to cancel/increase/decrease the number of positions or modify the eligibility criteria at any stage.
3. Mere fulfilment of eligibility criteria shall not confer any right for shortlisting/interview.
4. No TA/DA will be paid for attending the interview/skill test.

Application Process:

Eligible candidates interested in the above post may attend walk-in interview on **12th November 2026 (Thursday) at 03.30 PM** at the Indian Institute of Public Administration (Administration Section, 2nd Floor), I.P Estate, Ring Road, New Delhi 110002 along with updated Curriculum Vitae (CV), Original Certificates including experience certificates along-with self-attested copies of each of these documents.