

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
I.P. ESTATE, RING ROAD,  
NEW DELHI-110002

File No: A-40011/1/2019-ADMIN

09.04.2021

Walk-in Interview

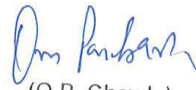
Indian Institute of Public Administration desires to engage suitable persons for the following posts on contractual basis in the project on "Integrated Consumer Grievance Resolution System through NCH", as per details given below:

S. No.	Post	Qualifications and Experience
1.	Multi Tasking Staff (02 post)	<p><b>Qualification:</b> Class 10<sup>th</sup> passed or equivalent from recognized Boards.</p> <p><b>Experience:</b> Working knowledge of English, Age 18+ years, with one year of working in an office will be preferred.</p> <p><b>Duration:</b> 03 months initially which may be extended depending upon need and performance.</p> <p><b>Remuneration:</b> Rs.14,000/- p.m. (Consolidated).</p>

Interested candidates, who fulfill the above criteria, may walk in for the interview in Room No.16 at Indian Institute of Public Administration, I.P. Estate, Ring Road, New Delhi alongwith the original educational and experience documents and updated CVs by 10:30 A.M. sharp on 15<sup>th</sup> April, 2021. Candidates reaching the venue after the scheduled time shall not be entertained under any condition. No T.A/D.A. will be paid for attending the interview.

**NOTE:** Due to Covid 19 (coronavirus) all candidates will follow the guidelines of Ministry of Home Affairs and Ministry of Health & Family Welfare of Government of India. The following guidelines may strictly be complied.

1. Use of Aarogya Setu App is advisable.
2. Physical distancing of at least six feet to be followed as far as feasible.
3. Use of face covers/masks and hand sanitizer are mandatory.
4. Entry will be allowed only to those candidates who pass the thermal screening.

  
(O.P. Chawla)  
Dy. Registrar (F&A)