

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
I.P. ESTATE, RING ROAD, NEW DELHI – 110002
<https://www.iipa.org.in/cms/public/>

Date: 16.10.2026

VACANCY CIRCULAR

The Indian Institute of Public Administration (IIPA) invites applications for the following posts on a short-term, temporary basis for the project “External Assessment of Central Government Tertiary Care Institutions under the Kayakalp Scheme”.

About the Project

The Kayakalp Scheme of the Ministry of Health and Family Welfare aim to promote cleanliness, hygiene, and infection control practices in public health facilities. Tertiary Care Institutions play a critical role in delivering specialised healthcare and serve large patient loads, making systematic assessment of cleanliness and hygiene practices essential. An external, independent assessment ensures objectivity, transparency, benchmarking, and continuous quality improvement.

1. Name of Position: Senior Consultant

No. of Posts	One
Engagement Type	Part-time Consultancy
Level of Effort & Duration of Contract	On average, 12-15 man-days in a month spread over 5 months. The contract is extendable yearly subject to performance review and approval. The maximum period of the contract is three years.
Location	New Delhi and Travel to Central Government Tertiary Care Hospitals like AIIMS as required across India
Essential Qualifications	• MBBS/ BDS from a recognised institution or related discipline • Master’s Degree in Medicine/Microbiology/Community Medicine/Preventive and Social Medicine/Hospital Administration (MHA)/Hospital Management/Public Health (MPH)/Community Health Administration/ Healthcare Quality Management, or a related discipline
Desirable Experience	• Certified Assessor of NABH/NQAS/JCI/ Temos/ Accreditation Canada/ Australian Accreditation NSQHS • 15 years of professional experience in the health sector. Of which about 10 years of experience in one or more of the following combined: ○ Hospital Administration ○ Healthcare Quality Assurance -Accreditation (NABH or JCI) ○ Infection Prevention and Control ○ Biomedical Waste Management ○ Health Systems Strengthening /Health Financing

	• Demonstrated experience in conducting hospital quality assessments, audits, or accreditation assessments. • Prior experience working on Kayakalp, NQAS, LaQshya, Suman, NABH, or JCI assessments is highly desirable. • Experience working with MoHFW, NHSRC, NHM, AIIMS, Government Medical Colleges, or other public health institutions will be preferred.
Desirable Competencies	• Thorough understanding of MoHFW Kayakalp Guidelines • Strong knowledge of hospital quality management systems such as tools, patient tracker, clinical process guidelines, SOP's, standard treatment protocols • Detailed knowledge of infection prevention and control, including HAI indicators & monitoring • Thorough understanding of biomedical waste management guidelines. • Excellent analytical and writing skills. • Ability to work independently and within multidisciplinary assessment teams. • Proficiency in Microsoft Office (Word, Excel, PowerPoint) and analytical software such as STATA or R
Key Responsibilities	• Conduct Kayakalp external assessments at assigned Central institutions like AIIMS, RML, etc. • Review documentary evidence, conduct facility observations, and interview key hospital personnel. • Validate peer-reviewed assessment findings and prepare comprehensive assessment reports with recommendations. • Ensure adherence to MoHFW Kayakalp assessment protocols and scoring methodology. • Participate in technical review sessions and consultative workshops. • Mentor junior assessors during field visits, where applicable. • Participate in assessor review meetings and technical debriefings. • Maintain confidentiality and integrity of assessment findings. • Submit evidence-based assessment records and scoring sheets.
Remuneration	• Rs. 75,000 per month • Travel, boarding and lodging expenses will be reimbursed as per the Rules.
Reporting	The Senior Consultant will report to the Project Director and work closely with the Research Team at IIPA.

2. Name of Position: Senior Research Officer

No. of Posts	One
Engagement Type	Full-time
Location	New Delhi and Travel to Central Government Tertiary Care Hospitals like AIIMS as required across India
Duration	5 Months
Essential Qualifications	• MBBS/ BDS/ B.Sc. Nursing/ B.Pharm/ B.Sc. Medical Technology from a recognised institution or related discipline • Master's degree in Microbiology (MD)/Hospital Administration (MHA)/Hospital Management/ Public Health (MPH)/Health Administration/ Healthcare Quality Management, or a related discipline
Desirable Experience	• Certified Assessor of NABH/NQAS/JCI/ Temos/ Accreditation Canada/ Australian Accreditation NSQHS • Eight years of professional experience in the health sector. Of which about five years of experience in one or more of the following combined: ○ Hospital Administration ○ Healthcare Quality Assurance ○ Healthcare Accreditation (NABH or JCI) • Demonstrated experience in conducting hospital quality assessments, audits, or accreditation assessments. • Prior experience working on Kayakalp, NQAS, LaQshya, Suman, NABH, or JCI assessments is highly desirable. • Experience working with MoHFW, NHSRC, NHM, AIIMS, Government Medical Colleges, or other public health institutions will be preferred. • Experience in implementing infection prevention and control, biomedical waste management, or patient safety programs in hospitals. • Experience in regression analysis or econometric modelling
Desirable Competencies	• Thorough understanding of MoHFW Kayakalp Guidelines • Proficiency in Microsoft Office (Word, Excel, PowerPoint) and analytical software such as STATA or R • Strong analytical and report-writing skills. • Good communication and interpersonal skills. • Ability to work independently as well as in multidisciplinary teams. • Strong organisational and coordination skills.
Key Responsibilities	• Completion of assigned Kayakalp assessment activities. • Submission of completed assessment tools, scoring sheets, and supporting evidence. • Perform data analysis • Preparation of high-quality assessment reports and presentations.

	• Maintenance of assessment databases and documentation. • Timely submission of all technical reports and project deliverables.
Remuneration	• Rs. 90,000 per month • Travel, boarding and lodging expenses will be reimbursed as per the Rules.
Reporting	The Senior Research Officer will report to the Project Director and work closely with the Research Team at IIPA.

3. Research Officer

No. of Posts	One
Engagement Type	Full-time
Location	New Delhi and travel across India as per project needs
Duration	One year on contract, extendable every year subject to performance review and approval. Maximum period of contract is three years
Age Limit	Candidates should be below 35 years of age as on the date of advertisement.
Essential Qualifications	• Master's Degree in Economics, Applied Economics, Statistics, Management, or related social sciences like commerce with at least 55% marks from a recognised university or institution. • Two years of research and publication experience (Research experience gained during a full-time PhD course will be counted)
Desirable Experience	• Pursuing or completed a full-time PhD/FPM in the above areas or in the final stage of Completion from top 100 NIRF ranked universities/Institutions. • Published research paper(s) in Scopus/WS-indexed journals • Strong understanding of quantitative and qualitative research methodologies. • Experience in policy analytics and/or evidence-based evaluation frameworks. • Proficiency in the latest statistical, econometric, and analytical software/tools such as EViews, Gretl, Julia, MATLAB, Power BI, Python, R, Stata, SPSS, Tableau, etc. • • Experience in handling large datasets, AI-assisted research tools, and survey analytics. • Strong report writing and stakeholder coordination skills. • Experience in drafting government-grade policy reports, research papers, and published reports. • Good communication, presentation, and coordination skills in a multicultural environment. • Ability to work independently and in multidisciplinary teams

	Familiarity with electronic data collection tools (e.g., KoboToolbox, ODK, REDCap, or similar platforms).
Remuneration	- Rs. 65,000 per month - Travel, boarding and lodging expenses will be reimbursed as per the Rules.
Reporting	The Research Officer will report to the Project Director and work under the technical supervision of the Senior Consultant and Senior Research Officer.

4. Research Assistant

No. of Posts	Two
Engagement Type	Full-time
Location	New Delhi and Travel to Central Government Tertiary Care Hospitals like AIIMS as required across India
Duration	5 months, extendable as per the need
Essential Qualifications	- MBBS/ BDS/ B.Sc. Nursing/ B.Pharm/ B.Sc. Medical Technology from a recognised institution or related discipline - Master's degree in Hospital Administration (MHA)/Hospital Management/ Public Health (MPH)/Health Administration/ Healthcare Quality Management, or a related discipline
Desirable Experience	- Three years of professional experience in the following areas in the health sector: - Hospital Administration - Hospital Operations - Healthcare Quality Assurance - Prior experience working on Kayakalp, NQAS, LaQshya, Suman, NABH, or JCI assessments is highly desirable. - Experience working with MoHFW, NHSRC, NHM, AIIMS, Government Medical Colleges, or other public health institutions will be preferred. - Familiarity with electronic data collection tools (e.g., KoboToolbox, ODK, REDCap, or similar platforms). - Experience in data analytics using STATA or R
Desirable Competencies	- Thorough understanding of MoHFW Kayakalp Guidelines - Proficiency in Microsoft Office (Word, Excel, PowerPoint) and Infographic design - Strong analytical and report-writing skills. - Good communication and interpersonal skills. - Ability to work independently as well as in multidisciplinary teams. - Strong organisational and coordination skills.
Remuneration	- Rs. 60,000 per month - Travel, boarding and lodging expenses will be reimbursed as per the Rules.

Reporting	The Research Assistant will report to the Project Director and work under the technical supervision of the Senior Consultant and Senior Research Officer.
------------------	---

General Conditions:

1. The above positions are purely contractual and temporary in nature.
2. The Institute reserves the right to increase/decrease the number of positions or modify the eligibility criteria at any stage.
3. Mere fulfilment of eligibility criteria shall not confer any right to shortlisting/interview.
4. Only shortlisted candidates will be informed regarding the interview/test through email.

Application Process:

- Interested candidates may submit their updated CV along with self-attested copies of educational qualifications, experience certificates, publications/reports (if any), and supporting documents through email at career.iipa@iipa.education and admniipa@gmail.com on or before 27 October, 2026.
- The email subject should clearly mention the position applied for and the name of the project.
- Shortlisted candidates will be informed about the date and time of the interview (which could be virtual) by email.