



भारतीय लोक प्रशासन संस्थान

इन्द्रप्रस्थ एस्टेट, रिंग रोड, नई दिल्ली-110002

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI-110002 (INDIA)

Short Notice Inviting Quotation

03/10/2022

M/s _____

Subject: - SITC of Electrical Energy Meter for IIPA Staff Quarters.

Sir,

Sealed quotations are invited from reputed firms on behalf of the Director General IIPA for the above work in IIPA. Interested Company/Firm/Contractor may drop the quotation in the Tender Box in the Room of Executive Engineer along with an E.M.D. of Rs. 9,000/- only in the shape of Account Payee Demand draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any Commercial Banks in favour of INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, payable at New Delhi by 14/10/2022 up to 3.00 PM. and shall be opened by the Committee constituted for the purpose. The rates quoted should be clearly mentioned with taxes. The details of the work are following:-

S.No.	Description	Unit	Qty.	Rate	Amount
1	SITC of 1 phase energy meter, 240-260 V, Current: 10A - 60A, make Secure, L& T, Genus in box/withoutbox as per site condition and connecting wire of 6 Sq.mm copper wire 1 or 2 run in conduit for input and output as per site load condition to the satisfaction of engineer in charge.	Each	43		
2	SITC of 3 phase 4 wire energy meter, 3x 240 (415)V, Current: 10A - 60A, make Secure, L& T, Genus in box and connecting 6 sqmm copper wire 1 or 2 run in conduit for input and output as per site load condition to the satisfaction of engineer in charge.	Each	3		
Total					
GST					
Grand Total (including GST)					


Amount in Words:- _____

Terms and Conditions :-

1. The Institute has right to reject any or all the quotations without assigning reasons.
2. The rates should be clearly mentioned inclusive of all the taxes.
3. The firm must have a valid Electrical contractor licence/Registered with/working experience with any power utility/CPWD/any Govt./Semi Govt. Organization and must enclose proof of the same.
4. It is mandatory for the participating firm to inspect the site of work before quoting in order to know the site conditions, a pre-bid meeting is kept in this regard on 07/10/2022 at 10 AM in the room of Electrical Supervisor.
5. Any addendum/corrigendum issued before the date of opening of quotations will form part of NIQ document.
6. The bidder has to submit an interest free EMD of Rs. 9,000/- only in the shape of Account Payee Demand draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any Commercial Banks in favour of INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, payable at New Delhi. The EMD of unsuccessful bidders will be refunded within 30 days of award of the work and the EMD of the successful bidder will be retained & will be paid after completion of the work.
7. The bid shall remain valid for the period of 75 days.
8. Completion time for work is 15 days from the issue of work order.
9. Penalty 0.01% of the awarded amount per day, subjected to maximum 10% shall be charged, in case the work is not completed on time.
10. Payment will be made after completion of the work satisfactorily.
11. Payment shall be made on actual measurement basis.
12. Any relevant work required for installation of energy meters like removal of old meters, preparing of space and shifting of dismantled material to desired location is deemed to be included in the scope of work.
13. 5 % security will be withheld for 1 year after satisfactory completion of the job as defect liabilities.
14. Other taxes as applicable will be deducted at source.

For any clarifications about the work, Contractor may contact "Electrical Supervisor, 2nd floor of IIPA Office Building, tel. 23468399.

Yours Sincerely,


(Ashok Sharma) 03/10/2022

Electrical Supervisor