

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI

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CIRCULAR

Reference Central Information Commission order CIC/AT/D/10/000111 dated 15.11.2010 regarding designating one of Senior Officer as Transparency Officer.

Dr. C. Giri, Registrar, IIPA is designated as Transparency Officer, to oversee the implementation of the Sec 4 obligation by public authorities and to apprise the top management of its progress etc.

Dr. B.D. Singh, Dy. Registrar (AS.), PIO, IIPA, Mrs. Sunita Gulati, Dy. Librarian, APIO & Shri Dipankar Guha, Assistant Publication Officer, APIO, IIPA will assist the Transparency Officer to interface with CIC, timely response to RTI requests and in relation to contact with Public as well as submission of necessary information to CIC as required w.r.t. CIC's notification mentioned above.

Both the Dy. Registrars, Librarian & Assistant Editor will maintain and update their records as required under the Act and will provide necessary information on a regular basis to the Transparency Officer in manual & as well as CD/e-mail form, to be uploaded on the IIPA's website. Shri H.C. Yadav, Assistant Librarian will compile all such information and check authenticity and then it will be provided through Transparency Officer to Shri Satish Chandra, UDC, Computer Centre (Through Coordinator Computer Centre) to upload the information on a regular basis on the IIPA's website.

Transparency Officer will be overall incharge and responsible for the work.


(U.C. Agarwal)
Director

Registrar
Dr. C. Giri

Dr. B.D. Singh, DR (AS), PIO for necessary action
Mrs. Sunita Gulati, Dy. Librarian, APIO for necessary action
Shri Dipankar Guha, Assistant Publication Officer, APIO for necessary action
Coordinator Computer Centre - This may also be put on our website (under RTI Section)
Librarian for necessary action.
Dy. Registrar (Finance) for necessary action.
Assistant Editor for necessary action
Shri H.C. Yadav, Assistant Librarian for necessary action.
Shri Satish Chandra, UDC for necessary action.
All Faculty, Sr. Library & Administrative Staff
All Notice Boards

C.C.

Shri Satyananda Mishra, CIC Room No. 306, IInd Floor, August
Kranti Bhavan, Bhikaji Cama Place, New Delhi - 110 066

} For information please.